



## Computer training tutorials and practical guidance (in the 21st century Vocational planning materials) computer-based education series

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By -

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 147 Publisher: Tsinghua University. Pub. Date :2010-07-01 version 1. This book is the Computer Practical Guide supporting training guide books. The book is divided into eight chapters. with the Practical Guide to Computer corresponds to the first eight chapters. including computer basics. Windows xP operating systems. word processing software. Word 2003. spreadsheet software: Excel 2003. presentation authoring software PowerPoint 2003. computer network infrastructure and the Internet. computer information security and common tools. In addition to Chapter 8. outside the book (Chapter 8 contains only on experiments). each chapter is divided into four parts. namely: after-school exercise fine solution. multiple-choice selection. and multiple-choice test on the machine refer to the answer. After-school exercises refined solution is for Computer Practical Guide typical after-school exercise book and answer analytical. analytical and concise. in place; choice selection is selected for the course knowledge of the typical representative example; hands-on lab based in part on computer-based courses of practical capacity-building requirements and the practical skills needed to design programs to help students master the practical skills required; refer to the answer multiple-choice is...

### Reviews

*The ebook is fantastic and great. It really is basic but unexpected situations within the fifty percent in the book. Its been written in an exceptionally basic way in fact it is only after i finished reading through this ebook by which actually modified me, modify the way in my opinion.*

-- **Ms. Donna Parker MD**

*Without doubt, this is the very best function by any writer. It typically will not charge too much. I discovered this publication from my dad and i encouraged this pdf to discover.*

-- **Clement Stanton**